

City of Othello  
Regular Council Meeting  
July 26, 2010

**CALL TO ORDER:**

Mayor Tim Wilson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Present:** Mayor Tim Wilson; Councilmembers: Ken Caylor, Dan Dever, Genna Dorow, Charles Garcia, Kenneth Johnson, Mark Snyder, and Marc Spohr.

**Also Present:** City Administrator Ehman Sheldon; Department Heads: Finance Officer Mike Bailey, Police Chief Steven Dunnagan, City Clerk Debbie Kudrna; and City Attorney James Whitaker.

**APPROVAL OF AGENDA**

Mayor Wilson asked the Council to amend the agenda by inserting Agenda Item #7 A: AN ORDINANCE AMENDING OTHELLO MUNICIPAL CODE SECTION 2.10.050 OF CHAPTER 2.10 ENTITLED "CITY ADMINISTRATOR". Council carried a motion to approve the amended agenda. M/S Snyder/Dever. Councilmember Spohr cast an opposing vote.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of July 12, 2010
- B. Approval of Accounts Payable Checks

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Expense Claim Check No. 38539 to No. 38583 in the amount of \$185,506.30.

Council carried a motion to approve the Consent Agenda as presented. M/S Garcia/Caylor.

**COUNCIL INSTRUCTION ON USE OF COMPUTERS FOR COUNCIL PACKETS**

Dave Adkins and George Amend from Emerald Data Solutions provided an introduction of how to use the Board Docs software program to obtain their Council packets electronically.

**LICENSE AGREEMENT WITH SUN BASIN SELF STORE**

City Administrator Ehman Sheldon explained that Sun Basin Self Storage has recently expanded on land fronting 1<sup>st</sup> Avenue and the owner has requested to locate a monument sign in the city right-of-way behind the existing sidewalk. The sign meets all of the code requirements and the annual fee is \$50. There was a discussion about the proposed location and possible site obstruction. Council asked for more information about placement of the sign.

**CHANGE ORDER #1 – MAIN STREET PROJECT**

City Administrator Ehman Sheldon explained that change order #1 has four elements: grinding the pavement on the south side of Olympia Street and paving the entire street for \$7,648; concrete the sidewalk in front of the Sears mini mall for \$5,485; leave the 8<sup>th</sup> Avenue access onto Main Street as is for a credit of \$541.90; and complete the drainage catch basin, culvert and ditch at West Main Street by the railroad tracks for \$5,660. Mr. Sheldon advised that we have \$25,000 in a contingency fund and an additional \$56,890 reserves in the budget to cover change orders. Councilmember Caylor suggested that the concrete sidewalk in front of Sears be widened to 10'.

Council carried a motion to approve change order #1, in the amount of \$18,252.25. M/S Dever/Snyder.

**CHANGE ORDER #2 – MAIN STREET PROJECT**

City Administrator Ehman Sheldon updated the Council on the Main Street project. The contractor has been having issues with their grinding machine.

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City Administrator Ehman Sheldon explained that change order #2 is to replace 6 manholes due to structural damage. The utilities have been lowered and they found that the condition of the manholes of brick and mortar is deteriorating and there is a concern of these caving in. There are two options for the Council to consider: #2A - replace the six manholes in the amount of \$24,000 or option #2B - have the contractor repair the defective manholes in the amount of \$19,800.

Council carried a motion to approve change order #2A in the amount of \$24,000. M/S Taylor/Dorow.

**SCHOOL RESOURCE OFFICER CONTRACT RENEWAL**

Police Chief Steve Dunnagan explained that the city has had annual contracts with the Othello School District for School Resource Officer (SRO) services for several years. If approved, the City agrees to assign one officer to the schools and the School District agrees to pay 50% of the officer's salary and benefits for a period of nine months. The contract will cover the 2010-2011 school years. This year the SRO program will include Gang Resistance Education and Training (G.R.E.A.T.) in the middle school. The cost for this position is already allocated in the budget.

Council carried a motion to authorize the Mayor to sign the School Resource Office contract. M/S Dorow/Dever.

**AN ORDINANCE AMENDING OTHELLO MUNICIPAL CODE SECTION 2.10.050 OF CHAPTER 2.10 ENTITLED "CITY ADMINISTRATOR"**

Jim Whitaker explained that questions have been raised about the City Administrator living outside of the city limits. He suspects that the residential requirement came from a RCW 35.13.050 relevant for city managers. It seemed appropriate to use the language of the state statute to allow this requirement be waived by the City Council. Mayor Wilson explained that the past council had discussed this issue but there was never any formal action taken. Councilmember Johnson noted that this was discussed when Mr. Sheldon was employed as an interim administrator. There was further discussion.

Council carried a motion to adopt AN ORDINANCE AMENDING OTHELLO MUNICIPAL CODE SECTION 2.10.050 OF CHAPTER 2.10 ENTITLED "CITY ADMINISTRATOR". M/S Johnson/Caylor. This shall be known as Ordinance No. 1323. Councilmember Spohr cast an opposing vote.

Council carried a motion to give Mr. Ehman Sheldon a waiver from living within the city limits. M/S Dever/Caylor.

**NEW BUSINESS**

Councilmember Spohr stated that when they are grinding, it seems to be different amounts grinded off instead of a steady 2 ¾" against the gutter pan. Mr. Sheldon and the inspector noted the issue and it will be fixed. He noted the abrupt edge left on 4<sup>th</sup> Avenue was not sanded and was inappropriate. Mr. Sheldon noted that saw horses with blinking lights were set up at 4<sup>th</sup> Avenue. Councilmember Spohr stated that he was under the wrong impression about the new sidewalk on the north side of Lions Park and it will cut over to the arboretum. Councilmember Spohr explained that we currently have 3 types of signal lights and he would like the signal light on 4<sup>th</sup> looped. Mr. Sheldon advised that street lights are part of the Main Street project and they will all be timed and changed to the new lights. It was decided to discuss this further at the workshop.

Councilmember Caylor asked if there was a cost developed for ADA compliant front doors for the City Hall building. Mr. Sheldon advised there will be a proposal for this project in the 2011 budget. Mayor Wilson advised that we are going to look into placing garbage cans on Main Street. Councilmember Caylor advised that Initiative 1100 and 1105 is relevant to privatizing liquor sales and taking it out of the hands of the State. He advised that if we lose the State liquor revenues, it will impact our budget and the State employees who work at the locations. He asked that Council consider a resolution to be sent to the legislators about the financial impact.

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**Mayor Wilson made the following announcements:**

- He asked if the Council would consider establishing a season pool pass for a reduced cost.

Council carried a motion to establish a half pool pass at \$85.00. M/S Garcia/Dorow.

Councilmember Garcia noted that he is hosting a softball tournament the weekend of August 28<sup>th</sup> and it would be beneficial to have the pool opened. Mr. Sheldon advised if we have enough staff for the weekend at the pool, it could be open.

- He encouraged the Council to read the Police Department report.

**ADJOURNMENT**

With no further items to discuss, Mayor Wilson adjourned the Council meeting at 8:43 p.m.

By: \_\_\_\_\_  
TIM WILSON, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE L. KUDRNA, City Clerk